



Public Utilities Regulatory Analyst III (PURA III)

Open - Continuous Examination

CPUC

California Public Utilities Commission

Exam #: 05uc02

Class Code: 4611

Min. Salary: \$5064/mth

Max Salary: \$6156/mth

AN EQUAL OPPORTUNITY EMPLOYER-EQUAL OPPORTUNITY TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE, OR SEXUAL ORIENTATION.

IT IS AN OBJECTIVE OF THE STATE OF CALIFORNIA TO ACHIEVE A DRUG-FREE STATE WORK PLACE. ANY APPLICANT FOR STATE EMPLOYMENT WILL BE EXPECTED TO BEHAVE IN ACCORDANCE WITH THIS OBJECTIVE BECAUSE THE USE OF ILLEGAL DRUGS IS INCONSISTENT WITH THE LAW OF THE STATE, THE RULES GOVERNING CIVIL SERVICE AND THE SPECIAL TRUST PLACED IN PUBLIC SERVICE.

HOW TO APPLY

You may access the online application at: <http://www.cpuc.ca.gov/PUC/jobs/>

If you have a disability and need special testing arrangements, mark the appropriate box on question 2 of the "Examination and/or Employment Application." We will contact you to make specific arrangements that are convenient for you in advance of the examination.

WHEN MAY APPLICATIONS BE FILED

The testing office accepts applications continuously and will notify and test applicants as needed. Do not submit your application to the State Personnel Board.

THE POSITION – General Description

Under supervision, perform technical and analytical research work as well as consultative and advisory services in the areas of economics, finance, and policy. Incumbents analyze, evaluate, develop, and recommend sophisticated research methodologies and innovative alternatives on a wide range of regulatory issues; review and evaluate proposed legislation and advise the Commission on the potential impact of legislation; provide expert advice and present testimony in support of results of completed studies before the Commission, public interest groups, the regulated industries, various governmental agencies as well as the Legislature; and does other job related work as required.

In addition to the duties listed above, the Public Utilities Regulatory Analyst III, under supervision, performs the more complex, sensitive, and responsible technical and analytical research work as well as consultative and advisory services in the areas of economics, finance, and policy.

REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION - MINIMUM QUALIFICATIONS

All applicants must meet the education and/or experience requirements for this examination by the final filing date established by the testing office.

Qualifying experience may be combined on a proportionate basis if the requirements stated below include more than one pattern and are distinguished as "Either" I, "or" II, "or" III, etc. For example, candidates possessing qualifying experience amounting to 50% of the required time in Pattern I, and additional experience amounting to 50% of the required time in Pattern II, may be admitted to an examination as meeting 100% of the overall experience requirement.

Either I

One year of experience in the California state service performing technical research duties in public utilities and transportation regulation at a level of responsibility equivalent to that of Public Utilities Regulatory Analyst II.

Or II

Three years of progressively responsible technical research experience above the trainee level in a field related to public utilities and/or transportation. (Experience in the California state service applied toward this requirement must include one year of experience in a class at a level of responsibility equivalent to Public Utilities Regulatory Analyst II); **and**

Education: Equivalent to graduation from college with any major but with at least 24 semester units of upper division courses in economics, finance, public policy, or a closely related field. (Work experience performing technical economic, financial or policy research related to public utilities and transportation regulation may be substituted for the required education on a year-for-year basis.)

A Master's Degree or advancement to Ph.D. candidacy in Economics, Policy, Finance, Business Administration or other field related to public utilities and transportation requiring 30 semester or 45 quarter units for completion may be substituted for one year of the required Pattern II experience.

A Master's Degree or advancement to Ph.D. candidacy requiring 60 semester or 90 quarter units for completion, two different master's degree (each of which constitutes a full degree program), or a doctorate degree in the above field may be substituted for two years of the required Pattern II experience.

NOTE: THE APPLICATION INCLUDES A SUPPLEMENTAL QUESTIONNAIRE FOR WHICH APPLICANTS MUST IDENTIFY THE SPECIFIC COURSE WORK EMPHASIS IN ECONOMICS, FINANCE, PUBLIC POLICY, OR ENERGY POLICY. THE LISTING MUST INCLUDE THE UPPER DIVISION COURSE TITLE, THE NUMBER OF UNITS (SPECIFY SEMESTER OR QUARTER) EARNED FOR EACH COURSE, THE DATE COMPLETED, NAME OF COLLEGE OR UNIVERSITY, AND A BRIEF DESCRIPTION OF THE COURSE.

EXAMINATION INFORMATION

The examination for PURA III will consist of an oral interview (weighted 65%) and a written exercise (weighted 35%). In order to obtain a position on the eligible list, a minimum rating of 70% must be attained in the examination process. Candidates who do not appear for any part of their scheduled examination will be withdrawn from the examination process.

QUALIFICATIONS APPRAISAL INTERVIEW – WEIGHTED 65%

The interview may include the following:

A. Knowledge of:

1. Principles, practices, trends and terminology of economics, finance, or policy analysis pertaining to public utilities and transportation regulations.
2. Public utilities and transportation regulatory policy analysis and formulation.

B. Ability to:

1. Reason logically and creatively.
2. Utilize a variety of analytical and research techniques to resolve complex utility and transportation regulatory problems.
3. Develop and evaluate alternatives.
4. Analyze data and present ideas and information effectively both orally and in writing.
5. Testify as a subject-matter expert.
6. Consult with and advise Commissioners, top management, and other interested parties on a wide range of issues relating to public utilities and transportation regulations.
7. Gain and maintain the confidence and cooperation of those contacted during the course of work.
8. Coordinate the complex technical work of others.
9. Serve as a team leader to analyze the more technical and difficult situations.
10. Establish and maintain project priorities.
11. Analyze situations accurately and take effective action.
12. Locate and identify solutions to problems to make sound decisions.
13. Communicate effectively.
14. Set, maintain, and revise project priorities and deadlines.
15. Identify sources of information and make thorough and accurate judgments.
16. Ability to analyze, organize, and evaluate complex information in order to work productively.
17. Ability to operate computer or workstation to use spreadsheets, word processing software, and e-mail

WRITTEN EXERCISE – WEIGHTED 35%

The written exercise may include the following:

A. Knowledge of:

1. Trends and issues pertaining to public utilities and/or transportation regulations.

B. Ability to:

1. Present ideas and information effectively.
2. Communicate effectively.
3. Analyze situations accurately.

ELIGIBLE LIST INFORMATION

A departmental eligible list will be established for the Commission. Names of successful candidates will be merged onto the list in order of final scores, regardless of date. **A candidate may only test once in an 18 month period.** Eligibility expires 18 months after it is established; candidates may then retest to reestablish eligibility.

Veterans' preference credit will not be granted in this examination since it does not qualify as an entrance examination under the law.

GENERAL INFORMATION

Applications are available at the State Personnel Board office, local offices of the Employment Development Department, and in Human Resources of the California Public Utilities Commission.

If meeting the requirements stated above, you may take this competitive examination. Possession of the entrance requirements does not ensure a place on the eligible list. All candidates passing the examination will be ranked according to scores.

The California Public Utilities Commission reserves the right to revise the examination plan to better meet the needs and service of the Commission. Such revision will be in accordance with civil service law and rules and all competitors will be notified.

Examination Locations: Examinations are typically scheduled in San Francisco. However, there are instances when examinations are given in such places in California as the number of candidates and conditions warrant.

General Qualifications: Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, and ability to work cooperatively with others; and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required.

Interview Scope: If an interview is conducted, in addition to the scope described on this bulletin, the panel may consider education, experience, personal development, personal traits, and fitness. In appraising experience, more weight will be given to the breadth of pertinent experience and evidence of the candidate's ability to accept and fulfill increasing responsibilities than to the length of the candidate's experience. Evaluation of a candidate's personal development will include consideration of own training needs; plans for self-development; and the progress the candidate has made towards self-development.

Veterans Preference: California law limits granting of veterans preference credits to open entrance examinations.